

LA CAÑADA UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE GOVERNING BOARD
September 11, 2001 in LA CAÑADA ELEMENTARY SCHOOL LIBRARY
4540 Encinas, La Cañada, California

AGENDA

CALL TO ORDER in La Cañada Elementary School Library at 5:00 p.m.
CLOSED SESSION in La Cañada Elementary School Faculty Lounge at 5:01 p.m. (Agenda attached)
REPORT OUT OF CLOSED SESSION
REGULAR MEETING in La Cañada Elementary School Library at 7:00 p.m.
PLEDGE OF ALLEGIANCE
APPROVAL OF MINUTES, August 21 and August 27, 2001
APPROVAL OF AGENDA

PRESENTATION:

1. Presentation from Educational Foundation Kochavi, Chan
2. Presentation from California School Leadership Academy of the Los Angeles County Office of Education to Mark Ewoldsen and Gail Crotty CSLA Representative

REPORTS:

1. Report from Playground Safety Committee Terry
2. Superintendent's Report Leabo
 - a. Opening of School
 - b. Assistant Superintendent of Business Services Search
 - c. Update on Community Survey for Bond and Parcel Tax

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD concerning items not on the agenda. The *Brown Act* prohibits the Board from responding to items not on the agenda. Please limit your remarks to three minutes. In order to facilitate the efficient working of the Board, comments on non-agendized items will be limited to a total of 45 minutes.

PROPOSED ACTION ITEMS (over for a description of items)

1. First Reading [Asterisk (*) denotes action may be taken on the first reading.]
 - a. *Subject Matter Authorization, R38-01-02 Leabo
 - b. *Approval of Continuation of Pilot Skateboard Park, R41-01-02 Dalbeck/Reynolds
 - c. *Action on Playground Safety Committee Recommendations, R-49-01-02 Racklin
 - d. *Approval of 2000-01 Unaudited Actuals, R42-01-02 Leabo
 - e. *Renewal of Agreement for Services for Mandated Cost Reimbursement Claims, R43-01-02 Leabo
 - f. *2001-02 Budget Calendar, R44-01-02 Leabo
 - g. *Contract for Interim Superintendent, R-48-01-02 Racklin
 - h. *Emergency Resolution #4-01-02 for PCR Playground Resurfacing Leabo
 - i. *Resolution #5-01-02 Authorized Signatures Leabo
2. Consent Agenda
 - a. Personnel Report, P4-01-02 Leabo
 - b. Extra Duty/Extra Pay Report, P5-01-02 Leabo
 - c. Job Descriptions, R36-01-02 Leabo
 - d. Approve Contract for Modular Classrooms, R46-01-02 Leabo
 - e. Continuing Participation in Five Star Education Coalition, R39-00-01 Dalbeck/Reynolds
 - f. Special Activity: Band and Guard to Eastern Europe, Spring 2002, R47-01-02 Stratton
 - g. Non-Public School/Non-Public Agency Contracts, R37-01-02 Stratton
 - h. Gifts, R45-01-02 Leabo
 - i. Purchase Order Lists #4 Leabo

2000 BOARD APPOINTMENTS/DISCUSSION OF LIAISONS TO COMMUNITY ORGANIZATIONS

COMMUNICATIONS: Informational communication among Board and staff members

RECONVENE CLOSED SESSION (if needed)

RECONVENE OPEN SESSION AND REPORT OUT OF CLOSED SESSION (if needed)

ADJOURNMENT

The Next Regular Governing Board Meeting will be held on October 1, 2001 at 7:00 p.m. in the
La Cañada Elementary School Library

September 11, 2001 GOVERNING BOARD MEETING, DESCRIPTION OF ACTION ITEMS

1. **First Reading**[*Asterisk (*) denotes action may be taken on the first reading.*]
 - a. *Subject Matter Authorization, R38-01-02. According to Education Code 44258.3, an individual who holds a credential other than an emergency permit, may be assigned to teach any subjects in departmentalized classes in grades K-12, inclusive, provided the governing board verifies the teacher has adequate knowledge of each subject to be taught and the teacher consents to the assignment. The Board is requested to approve the Subject Matter Authorization for the teachers listed.
 - b. *Approval of Continuation of Pilot Skateboard Park, R41-01-02. On August 20, 2001, the Joint Use Committee conducted its evaluation of the Skate Park, and concluded that the summer pilot project was a success. The JUC recommended that the City Council and the School Board extend the pilot project period through January 31, 2002, with another evaluation in December. The Board is requested to authorize the extension of the pilot project Skate Park through January 31, 2002 and authorize the Superintendent to execute the Supplement Agreement #2.
 - c. *Action on Playground Safety Committee Recommendations, R-49-01-02. The Playground Safety Committee has presented 11 recommendations to the Board. The Board is requested to adopt the recommendations of the Playground Safety Committee.
 - d. *Approval of 2000-01 Unaudited Actuals, R42-01-02. Section 42100 of the Education Code requires that the Governing Board of each school district approve an annual statement of all receipts and expenditures of the District for the preceding fiscal year and file the statement with the County Superintendent of Schools on or before September 15. The Board is requested to approve the 2000-01 Unaudited Actual Financial Report, to authorize the Superintendent or designee to sign the 2000-01 District Certification of Unaudited Actual Financial Report, and to authorize the single adoption process for the 2001-2002 budget.
 - e. *Renewal of Agreement for Services for Mandated Cost Reimbursement Claims, R43-01-02. Each school district is constitutionally entitled to be reimbursed by the State for programs mandated but not funded. The Reynolds Consulting Group, Inc. has extensive experience in the preparation and filing of mandated cost claims. The Board is requested to approve the contract with the Reynolds Consulting Group to perform special projects, especially as they relate to the preparation and filing of mandated cost reimbursement applications.
 - f. *2001-02 Budget Calendar, R44-01-02. The attached 2001-2002 Budget Calendar reflects important timelines for preparation and approval of the District budget. The Board is requested to approve the 2001-2002 Budget Calendar.
 - g. *Contract for Interim Superintendent, R-48-01-02. The Governing Board is requested to approve the Interim Superintendent's Employment Agreement from September 1, 2001 until a new permanent superintendent commences employment.
 - h. *Emergency Resolution #4-01-02 for PCR Playground Resurfacing. As a result of the Playground Safety Committee's efforts, L.A. Steelcraft Products, Inc. has been selected to provide and install Type One surfacing material at Palm Crest Elementary School. The Board is requested to approve the Emergency Resolution to provide and install surfacing material at Palm Crest Elementary School Playground.
 - i. *Resolution #5-01-02 Authorized Signatures. The board is requested to approve Resolution #5-01-02 Authorized Signatures.
2. **Consent Agenda**
 - a. Personnel Report, P4-01-02. The Board is requested to approve the Personnel items.
 - b. Extra Duty/Extra Pay Report, P5-01-02. The Board is requested to approve the Extra Duty/Extra Pay Report.
 - c. Job Descriptions, R36-01-02. The Board is requested to approve the Job Descriptions for Security-High School and Campus Aide.
 - d. Approve Contract for Modular Classrooms, R46-01-02. The District would like to renew the leases on 21 modular classrooms for an additional 5 years with a purchase at the end of the 5-year term. The Board is requested to approve the renewal of the contract for modular classrooms.
 - e. Continuing Participation in Five Star Education Coalition, R39-00-01. The agreement with Frost, Davis & Donnelly provides legislative services for the five districts that make up the Five Star Coalition: La Cañada, South Pasadena, Glendale, Pasadena and Burbank. This agreement uses the resources of each district to monitor and influence legislative issues. The Board is requested to approve continuing participation in Five Star Education Coalition.
 - f. Special Activity: Band and Guard to Eastern Europe, Friday, April 5 to Saturday, April 13, 2002, R47-01-02. The Board is requested to approve the LCHS Band & Guard trip to Easter Europe, Friday, April 5 to Saturday, April 13, 2002.
 - g. Non-Public School/Non-Public Agency Contracts, R37-01-02. The Board is requested to approve the Non-Public School/Non-Public Agency Contracts.
 - h. Gifts, R45-01-02. This is a list of donations to the district since the last regular Board meeting.
 - i. Purchase Order List #4.

LA CAÑADA UNIFIED SCHOOL DISTRICT

REGULAR MEETING OF THE GOVERNING BOARD

SEPTEMBER 11, 2001 – LA CAÑADA ELEMENTARY SCHOOL LIBRARY
4540 ENCINAS, LA CAÑADA, CALIFORNIA

CLOSED SESSION: 5:00 P.M.

IN LA CAÑADA ELEMENTARY SCHOOL FACULTY LOUNGE

CLOSED SESSION AGENDA

- 1. Public Employee Discipline/Dismissal/Release**
- 2. Public Employee Appointment/Employment**
- 3. Student Discipline and/or Related Student Matters**
- 4. Conference with Labor Negotiator**

Government Code Section 54957.6. Direction will be provided to District Negotiators Assistant Superintendent of Human Resources Dr. Sue Leabo and Assistant Superintendent of Business Services Maureen Evans regarding negotiations with LCTA and CSEA.

- 5. Conference with Real Property Lease Negotiator**

GC Sections 54954.5, 54956.8. Direction will be provided to District lease negotiator Assistant Superintendent of Business Services Maureen Evans regarding the terms of the leases at the District owned sites.

- 6. Pending Litigation**

GC Section 54956.9. Disclosure would jeopardize process of settlement.

RECONVENE OPEN SESSION FOR REGULAR BOARD MEETING

7:00 p.m. in La Cañada Elementary School Library

RECONVENE CLOSED SESSION following the regular 7:00 p.m. meeting, if needed.

RECONVENE OPEN SESSION for adjournment.